



DEFENSE LOGISTICS AGENCY

THE NATION'S COMBAT LOGISTICS SUPPORT AGENCY



**DLA Aviation
Source Approval Request
Process**

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Yolandra Y. Young





SAR



- The Source Approval Request (SAR) must contain information about a prospective new supplier. IAW the Aviation Source Approval and Management Handbook 16 March 2011 Joint Aeronautical Commander's Group (JACG):
<http://www.dla.mil/HQ/SmallBusiness/Business.aspx>
- The SAR package must include all the technical data needed to demonstrate that the prospective supplier can competently manufacture or perform Repair, Overhaul, Maintenance and Modification (ROMM) of the item requiring source approval to the same level of quality or better than the system prime contractor, major subsystem contractor, or OEM.



SAR CATEGORIES



4 Categories of SARs:

- CAT I
- CAT II
- CAT III
- CAT IV

- **SAR Category I - Actual Item**: These SARs are received from suppliers who have manufactured or performed ROMM on the exact item on the OEM technical data for the prime contractor, OEM, another service, or a civil sector under Federal Aviation Administration (FAA) Parts Manufacturer Approval (PMA) identically. The item will be produced and evaluated against the ESA approved technical data package.



SAR CATEGORIES (cont'd)



- **SAR Category II-Similar Item**: These SARs are received from suppliers who *have not* previously manufactured, repaired, or overhauled the subject item, but have manufactured or performed ROMM on items similar in complexity, design, criticality, manufacturing/repair/overhaul processes, materials, and application for the: a) Prime Contractor, OEM, or another service using OEM data; b) civil sector under FAA PMA based on identically. The item will be produced and evaluated against the ESA's approved technical data package.



SAR CATEGORIES (cont'd)



- **SAR Category III-New Manufacturer of Item:** This category covers offers that do not meet Category I or II criteria but have the OEM's technical data and intend to produce to the ESA approved technical data package.
- **SAR Category IV-Alternate Item:** These are SARs received from offers that are proposing an alternate part as the equivalent to the OEM part. Alternate items may only be considered when the Sourcing Handbook Section 1.9 criteria are met. Reengineering is the creation of an alternative design or manufacturing process and should be addressed via Engineering Change Process MIL-HDBK-61A, Configuration Management Guidance.
- We will receive Reverse Engineering Approval from Engineering Support Activity before we evaluate CAT IV SARs.



SAR CATEGORIES (cont'd)



- RE is discussed in more detail in Section 1.9 and in Chapter 4 of the main body of the JACG Handbook.



SAR CONTENTS CHECKLIST

Exhibit A



SAR Element	Required Element Description	CAT I	CAT II	CAT III	CAT IV
*	A TABLE OF CONTENTS IS REQUIRED FOR ALL SARs				
A	Cover Letter	X	X	X	X
B	Technical Data Rights Certification Statement	X	X	X	X
C	Supplier Brochure & Correspondence	X	X	X	X
D	Quality Assurance Documentation	X	X	X	X
E	Subject Item Drawings	X	X	X	X
F	Subject Item Specifications	X	X	X	X
G	Sub-tier Supplier List	X	X	X	X
H	Quality History	X	X	X	X
I	Similar Item Drawings		X		
J	Similarities/Differences of Subject/Similar Items		X		
K	Purchase Orders & Shipping Documents	X	X		X
L	Process/Operations Sheets (POS/Op Sheets) and Travelers	X	X	X	X
M	Inspection Method Sheets (IMS)	X	X	X	X
N	Prime Contractor's Quality Rating System Report	X	X	X	X
O	Licensee Agreement (if agreement exists)	X	X	X	X
P	Value Added (By Prime or OEM)	X	X	X	X
Q	Government / Prime Contractor Surveys	X	X	X	X
R	Pre-Qualification Test Plans	X	X	X	X
S	Test Results	X	X	X	X
T	Master Tooling Certifications	X	X	X	X
U	Government Quality Assurance Compliance	X	X	X	X
V	FAA PMA Letter or Supplement (If PMA applicable)	X	X	X	X
W	Alternate Item Source Component Purchase Orders				X
X	Statistical Data				X
Y	Reverse Engineering Management Plan				X
Z	Alternate Application Environment				X



WEBFLIS



- Review WEBFLIS @ (<https://fp.logisticsinformationservice.dla.mil/webflis>) to determine the **Method of Procurement**
- AMC=Acquisition Method Code
- **AMSC=Acquisition Method Suffix Code**



AMSC



- AMSC **G**: Will not be evaluated. These NSN(s) are already designated as fully open and competitive.
- AMSC **B**: Must go to Design Control Activity of the Drawing for approval!!! This part is restricted to source(s) specified on: *SOURCE CONTROL, ALTERED ITEM OR SELECTED ITEM DRAWINGS/DOCUMENTS.* **Exception: Military – OEM**
- AMSC **D&Q**: Government does not have adequate data OR lacks rights to data to evaluate.



WEBFLIS MOE



- MAJOR ORGANIZATIONAL ENTITY (MOE): Code which represents a specific major organizational entity (MOE) rule that applies to the management of that item of supply.
- DA = Army
- DF = Air Force
- DM = Marines
- DN = Navy



UPDATED SAR CHANGES



NAVY

Category III, New Manufacture of Item: The proposing manufacturer has the appropriate equipment, capability, staff, procedures, quality system, and technical data required to manufacture the subject item according to the technical requirements but has never manufactured the subject item or any similar items for the OEM or any government activity. *Category III SARs will not be accepted by the Navy.* If this situation occurs, NAVSUP-WSS may work with the manufacturer in order to identify similar items that can be used for a Category II SAR.

AIR FORCE

The Air Force has implemented Manufacturers Qualification Requirements (MQR) PDS-1

This QR establishes minimum technical requirements that potential sources must satisfy in order to obtain ESA approval to manufacture propulsion items.



DIBBS



DLA (Defense Logistics Agency) Internet Bulletin Board System

- Solicitations found on DIBBS will not be held up pending your SAR evaluation.
- SARs may not be processed if it is determined that the SAR is not cost effective due to low item demand, low dollar value, years of Stock on Hand, and multiple sources cited on TIR (Total Item Record). Please review the DLA supplier requirements visibility application for estimated forecasting requirements before submitting a SAR.



SAR FORMAT



- **Hard Copy Binders are discouraged.** Please submit your SARs on CDs. It is more cost effective for all.
- Write NSN, CAT, and Company Name on disc with sharpie.
- Submit CDs that are not Password Protected and **DO NOT** contain Password Protected documents.
- **Submit SAR as one PDF file!!!! NO ZIP FILES!!**

Note: SARs will not be returned.



SAR FORMAT (CONT'D)



Organize Close session Eject

Name	Date modified	Type	Size
CAT II SAR ELEMENTS	2/2/2016 1:37 PM	File folder	
Category II SAR.pdf	9/30/2015 2:09 PM	Adobe Acrobat D...	460 KB
Category II SAR_PDF_FORMAT.pdf	10/1/2015 1:05 PM	Adobe Acrobat D...	77,733 KB

NO!!!



SAR FORMAT (CONT'D)



Organize ▾ Burn to disc

★ Favorites

- Desktop
- Downloads
- Recent Places

Libraries

- Documents
- Music
- Pictures
- Videos

Computer R1CLJ2Z37Y

- OS (C:)
- DVD RW Drive (D:) F
- app (F:)
- Netdrive (G:)
- GST2741 (H:)
- Org Share (U:)

Network

Name	Date modified	Type	Size
Files Currently on the Disc (1)			
L4800712-011.pdf	2/14/2017 6:58 PM	Adobe Acrobat D...	16,420 KB

WTF!!!



SUBMISSION



- If there is an open solicitation for a NSN which you want to submit a SAR, please submit the SAR directly to the buyer noted on the solicitation.
- If you are submitting a SAR for a NSN with no open solicitation, please send it to the Competition Advocate SAR Program office address below:

**SAR Program DLA Aviation
Attn: DLA AVN-DU
(SAR Program Manager)
8000 Jefferson Davis Highway
Richmond, VA 23297-5100**



QUESTIONS???

